# CYNGOR SIR CEREDIGION COUNTY COUNCIL

**HYSBYSIAD O BENODIAD** / ***NOTIFICATION OF APPOINTMENT***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **RHAN A: I’W LENWI AR GYFER POB APWYNTIAD NEWYDD**  ***PART A: TO BE COMPLETED FOR EVERY NEW APPOINTMENT*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **YSGOL/GWASANAETH / *SCHOOL/SERVICE*** | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **CYFEIRNOD Y ‘REQUISITION’ / *REQUISITION REFERENCE*** | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **ENW’R YMGEISYDD /**  ***NAME OF APPLICANT*** | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **GWEITHIWR CYFREDOL NEU BLAENOROL CEREDIGION?**  ***CURRENT OR PREVIOUS CEREDIGION EMPLOYEE?*** | | | | | | | | | | | | | | | | |  | | | | **Ydy** | | | | | | | **Nac Ydy** | | | | | | | | | | | | |  | | | | | | | |
|  | | | **🗸** | |  | |  | | | | | | | **🗸** | | |  | | |
| ***Yes*** | | | | | | | ***No*** | | | | | | | | | | | | |
| **TEITL SWYDD**  ***POSITION TITLE*** | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **DYDDIAD DECHRAU AMODOL**  ***PROVISIONAL START DATE*** | | | |  | | | | | | | | | | | | | | **LLEOLIAD GWAITH**  ***WORK LOCATION*** | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | |
| **ORIAU’R WYTHNOS**  ***HOURS WORKED*** | | | |  | | | | | | | | **PATRWM GWAITH**  ***WORKING PATTERN*** | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **WYTHNOSAU WEITHIWYD**  ***WEEKS WORKED*** | | | |  | |  | | **Adeg tymor**  ***Term time*** | | | | | | |  | **Blwyddyn gyfan**  ***Whole year*** | | | | | | | | | **Arall**  ***Other*** | | |  | | | | | | | | | | | | | | | | | | | | |
| **🗸** | | **🗸** |
|  | |  |
| **CYFLOG**  ***PAY*** |  | | | |  | | | |  | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | |
| **GRADD NEU AMREDIAD CYFLOG**  ***GRADE OR RANGE OF PAY*** | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **PWYNT GRADD CYCHWYNNOL**  ***STARTING SCALE POINT*** | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | |
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| **CÔD CYLLID /**  **FINANCE CODE** | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **MATH O GYTUNDEB / CONTRACT TYPE** | | **Parhaol**  **Permanent** | | | | | **🗸** | | | | **Cyfnod Penodol**  **Fixed Term** | | | | | | | | **🗸** | | | **Secondiad**  **Secondment** | | | | | | | | **🗸** | | | | | | | **Achlysurol**  **Casual** | | | | | | | | **🗸** | | | |
| **DYDDIAD GORFFEN /**  ***END DATE*** | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **RHESWM AM GYTUNDEB DROS DRO**  **(Caiff y rheswm ei gynnwys yn y contract cyflogaeth)**  ***REASON FOR TEMPORARY CONTRACT***  ***(Reason will be added to the contract of employment* )** | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **UNRHYW DELERAU YCHWANEGOL**  **(er enghraifft caffael o gymhwyster, sgil,)**  **ANY ADDITIONAL TERMS**  **(for example acquisition of qualification, skill)** | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **LEFELAU ALTE CYMRAEG A ASESWYD YN Y CYFWELIAD**  ***WELSH ALTE LEVELS AS ASSESSED***  ***AT INTERVIEW*** | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | **Lefel**  **Level** | | |  | | | | **Lefel**  **Level** | | | | | | |  | | | | | | | | | **Lefel**  **Level** | | | | |  |
| **Gwrando a Siarad**  **Listening & Speaking** | | | | | | | | | |  | | | **Darllen**  **Reading** | | | |  | | | | | | | **Ysgrifennu**  **Writing** | | | | | | | | |  | | | | |  |
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| **YDY’R YMGEISYDD YN CWRDD Â’R LEFEL ALTE A DDYNODWYD AR GYFER Y SWYDD?**  ***DOES THE CANDIDATE MEET THE ALTE LEVEL SPECIFIED FOR THE POST?*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | **Ydy** | | | | | | | |  | **Nac Ydy** | | | | |  | | |
|  | | | | | | | **🗸** | | |  | | | **🗸** | |  | | | | |
|  | | | ***Yes*** | | | | | | | |  | ***No*** | | | | |  | | |
| **Os dewiswyd ‘nac ydy’ nodwch y rheswm dros parhau efo’r penodiad. \**Cynhwysir eich ymateb mewn adroddiad i’r Grŵp Arweinyddol***  ***If you selected ‘no’ please note the reasoning behind proceeding with the appointment. \*Your response will be included in a report to Leadership Group.*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |

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| **RHAN B: SWYDDI DYSGU YN UNIG**  ***PART B: TEACHING POSITIONS ONLY*** | | | | | | | | | | |
| **LWFANS**  **(e.e. AAA, CAD)**  **ALLOWANCE**  **(e.g. SEN, TLR AMOUNT)** | **MATH / *TYPE*** | |  | | | | | | |  |
| **SWM Y FLWYDDYN /*ANNUAL AMOUNT*:** | | | |  | | | | |  |
| **RHESWM: / *REASON*:** | | |  | | | | | |  |
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| **RHAN C: SWYDDI GWEITHWYR CYMDEITHASOL & THERAPYDDION GALWEDIGAETHOL**  ***PART C: SOCIAL WORKER & OCCUPATIONAL THERAPIST POSITIONS*** | | | | | | | | | | |
| **TICIWCH Y 'RHESWM DECHRAU' MWYAF PERTHNASOL I'R YMGEISYDD:**  **PLEASE TICK THE ‘STARTER REASON’ MOST APPLICABLE TO THE CANDIDATE:** | | | | | | | | | | |
| **O swydd Gweithiwr Cymdeithasol neu Therapydd Galwedigaethol o Awdurdod tu allan i Gymru**  **From a Social Work or Occupational Therapist post in a non-Welsh Authority** | | | | | | | |  |  | |
| **O swydd Gweithiwr Cymdeithasol neu Therapydd Galwedigaethol yn Awdurdod Cymreig arall**  **From a Social Work or Occupational Therapist post in another Welsh Authority** | | | | | | | |  |  | |
| **O swydd Gweithiwr Cymdeithasol neu Therapydd Galwedigaethol yn y sector annibynnol**  **From a Social Work or Occupational Therapist post in the Independent Sector** | | | | | | | |  |  | |
| **Trosglwyddiad mewnol**  **Internal Transfer** | | | | | | | |  |  | |
| **Newydd Gymhwyso**  **Newly Qualified** | | | | | | | |  |  | |
| **Ddim yn hysbys**  **Not known** | | | | | | | |  |  | |
| **Arall**  **Other** | | | | | | | |  |  | |
| **Tramor**  **Overseas** | | | | | | | |  |  | |
|  | | | | | | | | | | |
| **DECLARATION** | | | | | | | | | | |
|  | | | | | | | | | | |
| **ENW RHEOLWR/PENNAETH**  **MANAGER / HEADTEACHER NAME** | |  | | | | **DATE**  **DYDIAD** |  | | | |
|  | | | | | | | | | | |
| **NODER: BYDDIR YN DYCHWELYD FFURFLENNI ANGHYFLAWN NEU RAI SY’N CYNNWYS GWYBODAETH ANNIGONOL A GALLAI HYNNY OEDI’R BROSES O DALU’R STAFF**  ***PLEASE NOTE THAT INCOMPLETE FORMS OR THOSE WITH INSUFFICIENT INFORMATION WILL BE RETURNED AND MAY DELAY THE APPOINTMENT AND PAYMENT OF STAFF*** | | | | | | | | | | |

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